GSET

FAQs
General Surgery Logbook

Can I track my points during the Term?

- Trainees can download a casemix report showing list of cases, number of procedures and points for approved cases

- An Excel Spreadsheet has been developed that can be used by Trainees to obtain an indication of the number of points they have accumulated for the term for Logbooks Entries that are Pending Consultant Review. Please note that the Board takes no responsibility for the accuracy of the points value obtained through the use of the spreadsheet and the official final points value for the term is determined at the end of the term by TIMS when the following conditions are met:

1. Procedures are approved by consultants

2. Rotation is marked as Meeting Performance Expectation

Refer to https://generalsurgeons.com.au/home/for-trainees/training-program/gset-program/gset-logbook/

Who do I log the procedure under?

- Enter cases under the Consultant (Trainer) with whom the operation was undertaken, and the Consultant will be responsible for approving the procedure.

Some of my procedures are undertaken with consultants from other surgical specialties outside of General Surgery, and they are not listed in TIMS – what do I do?

- Contact your Regional Executive Officer who will be able to add them to TIMS. *Note: Only surgeons from the nine Surgical Specialties awarded a FRACS will be added.*

I submitted a procedure, and my consultant has rejected it, or has suggested I change the supervision level - can I recall it?

- You cannot recall entries that have been submitted. You will need to re-enter the procedure.

How do I record a procedure without subcomponents, if I only did a certain percentage?

- It is best to have a conversation with your consultant to obtain their opinion on how you should log the procedure.

Why do we need to enter if we were assisting in private?

- The Regulations (16.2.12) state that Trainees are able to gain operative experience in addition to their normal public hospital posts, provided they are supervised by a RACS accredited training post trainer. The operative experience gained can contribute to overall logbook numbers, up to a maximum of **two (2)** lists per week. However, Trainees must only do this with the approval of their Hospital Surgical Supervisor.

- The Training Board utilises this data when reviewing operative experience during accreditation of training posts.

If I am allocated to a private hospital for my rotation, do I always need to answer that I was assisting at the Private Hospital?

- No for Trainees allocated to an accredited post in a private hospital you do not need to answer this question when the procedures are undertaken at the accredited post. However, if your consultant allows you to assist them at another private hospital, then that is when you would answer this question as yes.

If I undertake multiple procedures on the one patient, do I need to log these separately?

- Yes you will need to enter these separately.

Can I delete entries that I have submitted if they were wrong?

- You can only delete entries that are in draft form. Once they are submitted they cannot be deleted. If you entered a case in error please email your REO who will be able to delete it for you.

Can I log cases whilst I am on an interruption?

- No operative cases undertaken whilst you are on interruption do not count as part of the Training Requirements.

How will the consultants know they have procedures to review?

- Consultants will receive a weekly reminder of cases that have been assigned to them.
- They will not receive a text message.
- It is also advisable that you inform your consultants that the procedures are now logged in TIMS and that they will need to approve or otherwise.
- Direct them to the resources on the GSA website: https://www.generalsurgeons.com.au/education-and-training/gset/general-surgery-logbook

Do I need to log scopes in TIMS and CCRGTE?

- Yes as has been the practice for many years.

If a procedure is rejected, does the consultant enter a reason?

- No the consultant does not need to enter a reason. It is envisaged that a conversation would occur between the consultant and the trainee.

When will the points be updated in the Training Requirements?

- As per the Regulations, the points will be awarded once your rotation has been rated as Meeting Performance Expectation at the end of term.

I can't find the exact same procedure name that I used to log in MALT? What do I do?

- The Training Board understands that there may be procedures that you were able to log in MALT that have not been included. The Board did not wish to replicate MALT or SNOMED and therefore selected the key procedures relevant to the breadth and depth of General Surgery. Whilst you may not be able to find the exact procedure as listed in MALT, the list of procedures in the new logbook can cover many variations of the procedure. We suggest you discuss with your consultant which procedure would best cover what you have undertaken. We are aware that we cannot include all procedures and hence those included are deemed core.

I want a procedure included in the logbook – how do I go about getting this added?

- Changes to the logbook will only occur through an evaluation process and review by the Australian Board in General Surgery.

- All stakeholders will be contacted at the end of the year and asked for feedback.

- The Training Board is keen to hear feedback from all stakeholders – Trainees, Trainers, and Supervisors.

- However, we respectfully request that you refrain from emailing GSA staff with your feedback and wait until the formal feedback process is underway.

I forgot to enter cases for my previous term – can I add them?

- Trainees can enter cases for their current and immediate past term. On the overview page please select the correct term from the dropdown list. Points will continue to accumulate once the Consultant has signed off on the procedure providing the term is rated as Meeting Performance Expectation.